West Ilsley Parish Council

Full Council Meeting

Minutes of the Full Council Meeting held in West Ilsley Village Hall on Tuesday 18th November 2025. Commencing at 7:30 pm.

Members Present:	Councillor Tim Pearey (TP) – Chair Councillor Alan Bloor (APB) – Deputy Chair Councillor Rachel Hudson (RH) Councillor Jonny Rayfield (JR)
Members Absent:	Councillor Georgie Carlisle Smith (GCS) Councillor Katy Morris (KM)
Officers Present:	Sarah Marshman, Clerk/RFO
In Attendance:	1 Member of the Public

Minutes

25/058 **To receive apologies for absence from Council Members and consider their acceptance**
Resolved: That apologies from Councillors Georgie Carlisle Smith and Katy Morris be accepted for the reasons provided to the council.

25/059 **To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest**
There were no declarations of interests or requests for dispensation.

25/060 **To receive:**
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest
There were no questions, comments, or representations.

25/061 **To approve the minutes of the Parish Council Meeting held on 20th May 2025**
Resolved: Members agreed that the minutes of the last meeting should be accepted as a true record. The Chair signed the minutes.

25/062 To discuss any matters arising from the Minutes of the previous meeting

The petition for the introduction of a weight limit on Bury Lane collected 70 online signatures and 76 signatures on paper. The council will present this petition to West Berkshire Council at a future meeting.

New wheels are required for the goals in the Recreation Ground. The Clerk will purchase these using delegated powers for health and safety.

25/063 To receive a report from the District Councillor

The District Councillor had sent their apologies.

25/064 To consider the following applications and to receive an update on planning application responses and decisions

25/02208/MDOPO2 Manor Farm, Main Street, West Ilsley, RG20 7AJ - Request to discharge Section 52 Agreement dated 14 September 1988 relating to application reference 131164 (88/31164/ADD)

Resolved: To submit a response of no objections.

Application responses and decisions are given in Appendix 1.

25/065 Finance:

To consider approving the payments listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 2.

To note the most recent bank reconciliation

The bank reconciliation to 31st October 2025 was noted as shown in the Finance Report in Appendix 2.

To receive any reports from the Internal Controller

The Internal Controller has reviewed the accounts to the end of August 2025.

To receive the most recent Quarterly Budget Report

The quarterly budget report to 31st October 2025 was reviewed.

25/066 To discuss the proposed 20mph speed limit and review the roads to be included

West Berkshire Council (WBC) intends to create 20mph limits in many villages throughout West Berkshire, including West Ilsley. A full consultation will take place.

The council will request that the full village to its boundaries is covered by this limit.

25/067 To consider responding to the consultation for the South East Strategic Reservoir Option (SESRO) Project

Resolved: That the council does not wish to respond to this consultation.

25/068	**To consider providing additional funding towards the cost of the new roofing for the Village Hall** Resolved: That the council contributes £1,111.76+VAT which will be paid directly to the roofing company. As there are no remaining earmarked reserves for the Village Hall, these funds are to be taken from the council's general reserves.	Action: Clerk
25/069	**To review the service delivery offers from West Berkshire Council** The offers were reviewed, and the council did not wish to proceed with any.	
25/070	**To review the Reserves Policy and agree the earmarked reserves** Resolved: That £600 be earmarked for the future replacement of the council laptop, and that any funds in the playground maintenance and tree works budgets for this year be earmarked at year end.	Action: Clerk
25/071	**To consider the budget and set the precept for 2026/2027** Resolved: To set the precept for 2026/2027 at £11,304 and to adopt the budget. The precept will increase by £304 or 2.76%.	Action: Clerk
25/072	**To receive an update on Assertion 10 of the 25/26 AGAR on data and digital compliance** The Clerk will continue to progress the new website and ensure that all the documentation required is added. Councillors APB, GCS, and JR are to carry out data protection training and provide evidence of completion before the February meeting.	Action: Clerk Action: APB, GCS, JR
25/073	**To consider adopting a Data Protection Policy** Resolved: That the Data Protection Policy be adopted.	Action: Clerk
25/074	**To receive an update on WIRSA** The constitution needs to be redrafted. Various options for the arrangement of this were discussed. This will be discussed further with the VH Committee.	Action: TP
25/075	**To receive an update on flood mitigation** The council met with representatives from the flood risk and drainage team at West Berkshire Council. They have confirmed West Ilsley will be treated as a priority going forwards and are carrying out the removal of silt and jetting of gullies. The council would like to highlight how important it is for residents to monitor and remove leaves from gullies immediately outside their homes. A summary of the meeting will be sent to the WIN for distribution.	Action: TP
25/076	**To receive an update on traffic management** The council met with representatives from the Traffic and Road Safety team at West Berkshire Council. The implementation of a 20mph speed limit was discussed, but further speed reduction measures cannot be implemented due to the lack of streetlighting. The T junction at Bury Lane will be reviewed with a view to reducing speeds and making it safer to cross.	

25/077 To discuss matters for future consideration or for information

There were no matters for future consideration or information.

There being no further business, the meeting was closed at 8:40 pm.

Dates of forthcoming meetings:
Full Council: 10th February 2026 and 19th May 2026 (Annual Meeting of the Parish Council and Annual Parish Meeting)

Signed: _____ Dated: _____

Appendix 1: Update on Planning Application Responses and Decisions

West Ilsley Parish Council has responded to the following planning applications using delegated powers since the previous meeting:

Application Reference	Location	Proposed Work	Parish Council Response
25/02135/ FUL	38-41 Churchway, West Ilsley	Replace existing timber windows with uPVC and timber doors (external porch, internal porch and rear garden doors) with composite; Retain existing composite doors and uPVC windows.	No objections

West Berkshire District Council has confirmed the following decisions since the previous meeting:

Application Reference	Location	Proposed Work	Decision
25/01300/ LBC	31 Main Street, West Ilsley, RG20 7AA	Retention of unauthorised works: Demolition of brick boundary wall, re-built to the front and replaced with wooden fence to the rear.	Withdrawn
25/01629/ COND	Hodcott Buildings, West Ilsley Stables, West Ilsley	Application for Approval of Details Reserved by Condition 7 'Hard Landscaping' and 8 'Soft Landscaping' of planning permission 23/02483/LBC: Redevelopment of Hodcott Buildings to allow the repair, restoration, extension to, and change of use of the Grade II listed threshing barn to residential use; the re-building of the former cottages to provide ancillary accommodation; associated building operations and landscaping	Approved
25/01891/ COND	Hodcott Buildings, West Ilsley Stables, West Ilsley	Application for approval of details reserved by condition No. 9 (Details of all roof, wall and floor build-ups and insulation) of approved 23/02483/LBC.	Approved
25/01919/ COND	Hodcott Buildings, West Ilsley Stables, West Ilsley	Application for approval of details reserved by condition 5 (structural engineering report and method statement) of approved 23/02483/LBC	Approved

Appendix 2: Finance Report

Status at last bank reconciliation 31st October 2025	
Account	**Amount**
Lloyds Current	£4,755.89
Lloyds Savings	£41,482.13
Total	**£46,238.02**

Income	Amount
Precept	£5,500.00
Interest Sep, Oct	£43.38
Total	**£43.38**

Payments to be approved			
Date	**Payee**	**Payment Detail**	**Amount**
15-Sep-25	Hugo Fox	Website	£11.99
23-Sep-25	Staff Costs	Staff costs Sep	£644.59
23-Sep-25	SLCC Enterprises	Training - Practitioners' Conference	£67.60
08-Oct-25	Poppy Shop	Remembrance wreaths	£44.48
09-Oct-25	Just Host Me	Email hosting	£18.59
14-Oct-25	Tombs Roofing	Village Hall roofing works	£14,219.20
15-Oct-25	Hugo Fox	Website	£11.99
21-Oct-25	Staff Costs	Staff costs Oct	£418.92
18-Nov-25	CCB	Membership renewal	£35.00
18-Nov-25	Tombs Roofing	Additional funding for the Village Hall roofing works, as agreed in Minute 25/068	£1,334.11
		Total	**£16,806.47**

Transfers			
Date	**From Account**	**To Account**	**Amount**
10-Oct-25	Lloyds Savings	Lloyds Current	£11,000.00
		Total	**£11,000.00**