West Ilsley Parish Council

Correspondence Address: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP
Meeting address: West Ilsley Village Hall, Main Street, West Ilsley, RG20 7AJ
Clerk@WestIlsley.org

To: All Members of West Ilsley Parish Council
All Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

Notice of Meeting

MEETING: Full Council
DATE & TIME: Tuesday 4th February 2025 at 7:30 pm
PLACE: West Ilsley Village Hall, Main Street, West Ilsley, RG20 7AJ

S. Marshman
Dr. S. Marshman, PSLCC, Clerk to the Council 29th January 2025

Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council

2. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest
   N.B. Councillors should confirm the category of interest that is being declared.

3. To receive:
   3.1 Questions or comments from members of the public regarding items on the agenda[1]
   3.2 Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest

4. To approve the Minutes of the Parish Council Meeting held on 3rd December 2024

5. To discuss any matters arising from the Minutes of the November and December meetings

6. To receive a report from the District Councillor

7. To receive an update on planning application responses and decisions

[1] Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in this agenda. The designated time will be 12 minutes, with no longer than 3 minutes per person. This time may be extended at the discretion of the Chair. A question shall not require a response at the meeting nor start a debate. The Chair of the meeting may direct that a written or oral response be given after the meeting. (Standing Orders 3e-h) Comments or questions not related to an item on this agenda should be notified to the Clerk for consideration by Council for possible inclusion on a future agenda.

8. Finance:
    8.1 To consider approving the payments listed on the Finance Report
    8.2 To note the most recent bank reconciliation
    8.3 To receive any reports from the Internal Controller
    8.4 To receive the most recent Quarterly Budget Report *(where applicable)*

9. To consider any actions required as a result of West Ilsley being used as a diversion route during closures of the A34

10. To consider whether any actions are required related to the 80th Anniversary of VE Day

11. To receive an update on flooding

12. To receive an update on WIRSA

13. To receive an update on the Village Hall

14. To receive an update on speeding

15. To discuss matters for future consideration or for information

Supporting Documents

Agenda Item 2: Declarations of Interests

DPI = Disclosable Pecuniary Interest
ORI = Other Registerable Interest
NRI = Non-Registerable Interest

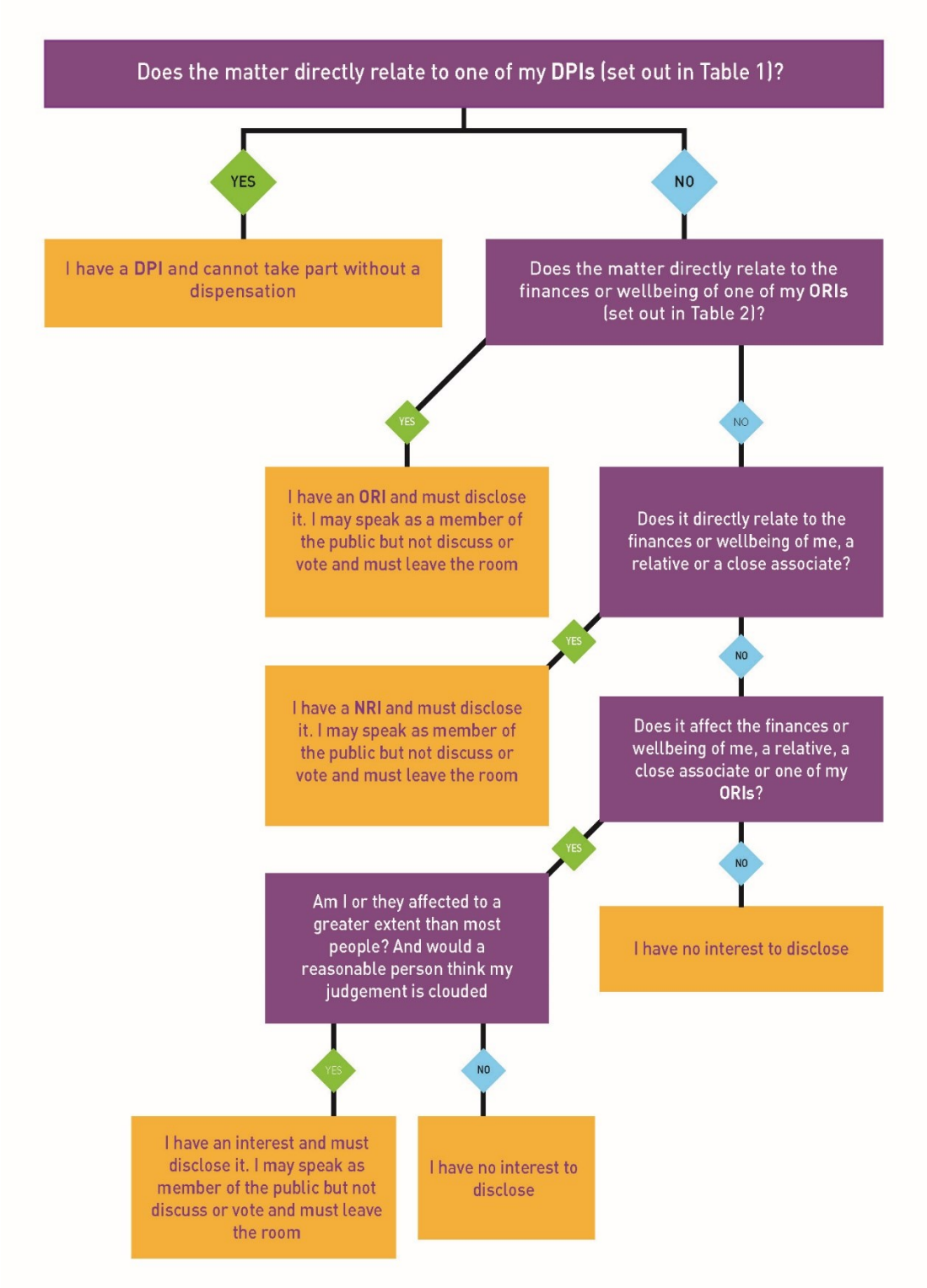


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and* property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or

	(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one-hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
   (i) exercising functions of a public nature
   (ii) directed to charitable purposes or
   (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

Agenda Item 7: To consider the following planning applications and to receive an update on planning application responses and decisions

West Ilsley Parish Council has responded to the following planning applications using delegated powers since the previous meeting:

Application Reference	Location	Proposed Work	Parish Council Response
24/02218/HOUSE	38 Churchway, West Ilsley, RG20 7AH	Solar PV panels installation on roof.	No objections
24/02503/HOUSE & 24/02504/LBC	Tythe End, Main Street, West Ilsley, RG20 7AJ	Installation of 17 Solar Panels to be mounted on the roof top at the rear of the property, with 9 panels on the main roof section and 8 on the smaller roof section.	No objections

West Berkshire District Council has confirmed the following decisions since the previous meeting:

Application Reference	Location	Proposed Work	Decision
24/01571/FUL	Tanglewood, Main Street, West Ilsley, RG20 7AA	Land to rear of Tanglewood, Main Street to erect a new single storey, storage building to house agricultural equipment and machinery.	Approved
24/01187/FUL	Fir Tree Cottages, Main Street, West Ilsley, RG20 7AA	Repairs to existing to include; repair/replacement of existing windows and cills, Removal of exterior paint, Removal of cement render and replaced with lime render, repair existing mortar and repoint. Installation of new; active humidity control fans, a french drain, new guttering, ridge tile vents. Demolition of No2 stores and relocation of oil tanks. *description amended*	Approved
24/02503/HOUSE & 24/02504/LBC	Tythe End, Main Street, West Ilsley, RG20 7AJ	Installation of 17 Solar Panels to be mounted on the roof top at the rear of the property, with 9 panels on the main roof section and 8 on the smaller roof section.	Approved

Agenda Item 8: Finance

Finance Report

Status at last bank reconciliation 31st December 2024	
Account	**Amount**
Lloyds Current	£8,127.61
Lloyds Savings	£37,710.34
Total	**£45,837.95**

Income	Amount
Interest	£90.54
Total	**£90.54**

Payments to be approved			
Date	**Payee**	**Payment Detail**	**Amount**
10-Sep-24	Royal Mail	Postage	£0.85
15-Nov-24	Hugo Fox	Website	£11.99
21-Nov-24	Just Host Me	Email Hosting	£3.00
21-Nov-24	Staff Costs	Staff costs Nov	£480.28
26-Nov-24	Just Host Me	Email Hosting	£28.40
16-Dec-25	Hugo Fox	Website	£11.99
19-Dec-25	SLCC Enterprises	Training - Practitioners' Conference	£40.86
19-Dec-25	SLCC	Membership 25/26	£38.35
19-Dec-25	West Berkshire Council	Donation to Library Service	£130.00
20-Dec-25	Staff Costs	Staff costs Dec	£409.59
14-Jan-25	CJM Services	Repairs in play area	£1,548.00
14-Jan-25	SNC Forestry	Tree works	£450.00
15-Jan-25	Hugo Fox	Website	£11.99
23-Jan-25	Staff Costs	Staff costs Jan	£409.14
		Total	**£3,574.44**

Transfers			
Date	**From Account**	**To Account**	**Amount**
06-Nov-25	Current	Savings	£6,000.00
		Total	**£6,000.00**

Bank Reconciliation – to 31st December 2024

	Lloyds Current	Lloyds Savings	Total
Opening Cash Account Balance - 1st Dec 2024	**£8,758.40**	**£37,681.43**	**£46,439.83**
Add: Receipts in the month	£0.00	£28.91	£28.91
Less: Payments in the month	(£630.79)	£0.00	(£630.79)
Transfers	£0.00	£0.00	£0.00
Closing Cash Account Balance - 31st Dec 2024	**£8,127.61**	**£37,710.34**	**£45,837.95**
Closing Balance of Bank Account - 31st Dec 2024	**£8,207.35**	**£37,710.34**	**£45,917.69**
Add: Receipts not banked	£0.00	£0.00	£0.00
Less: Payments not Completed	(£79.74)	£0.00	(£79.74)
Net Balances - 31st Dec 2024	**£8,127.61**	**£37,710.34**	**£45,837.95**
List of Receipts not Banked - 31st Dec 2024			
Item		**Amount**	
None			
	Total	£0.00	
List of Payments not Completed - 31st Dec 2024			
Item		**Amount**	
28 - A Councillor		£79.74	
	Total	£79.74	

Quarterly Budget Report – to 31st December 2024

	Q1	Q2	Q3	24/25 Total	Budget	%
Income						
Precept	£5,350.00	£0.00	£5,350.00	£10,700.00	£10,700.00	100.0%
Grants & Donations	£0.00	£0.00	£0.00	£0.00	£0.00	
Interest	£101.99	£90.63	£84.50	£277.12	£150.00	184.7%
Other	£0.00	£0.00	£0.00	£0.00	£0.00	
Total Income	**£5,451.99**	**£90.63**	**£5,434.50**	**£10,977.12**	**£10,850.00**	**101.2%**
Expenditure						
Administration						
Subscriptions/Fees	£74.95	£0.00	£73.35	£148.30	£190.00	78.1%
Insurance	£589.70	£0.00	£0.00	£589.70	£570.00	103.5%
Audit fees	£0.00	£170.00	£0.00	£170.00	£190.00	89.5%
Office Equipment/Stationery	£0.00	£0.85	£0.00	£0.85	£20.00	4.3%
Training	£8.75	£0.00	£36.00	£44.75	£150.00	29.8%
Staffing Costs/Expenses	£99.60	£116.25	£115.35	£331.20	£430.00	77.0%
Meeting Rental	£0.00	£130.00	£0.00	£130.00	£120.00	108.3%
Software Fees	£0.00	£0.00	£0.00	£0.00	£0.00	
Website	£39.97	£29.97	£29.97	£99.91	£90.00	111.0%
Email Hosting	£0.00	£0.00	£152.50	£152.50	£60.00	254.2%
Election Fees	£0.00	£0.00	£0.00	£0.00	£0.00	
Total Administration	**£812.97**	**£447.07**	**£407.17**	**£1,667.21**	**£1,820.00**	**91.6%**
Playground						
Annual Inspection	£78.00	£0.00	£0.00	£78.00	£100.00	78.0%
Maintenance	£0.00	£30.82	£0.00	£30.82	£1,000.00	3.1%
Playground Total	**£78.00**	**£30.82**	**£0.00**	**£108.82**	**£1,100.00**	**9.9%**
Village Maintenance						
Defibrillator	£0.00	£0.00	£0.00	£0.00	£100.00	0.0%
Mower Service	£211.58	£0.00	£0.00	£211.58	£150.00	141.1%
Flood Mitigation	£0.00	£0.00	£0.00	£0.00	£1,210.00	0.0%
Tree Works	£0.00	£350.00	£0.00	£350.00	£500.00	70.0%
Other	£0.00	£0.00	£0.00	£0.00	£50.00	0.0%
Village Maintenance Total	**£211.58**	**£350.00**	**£0.00**	**£561.58**	**£2,010.00**	**27.9%**
Staff Employment Costs	**£1,014.24**	**£1,014.24**	**£1,146.40**	**£3,174.88**	**£4,800.00**	**66.1%**
Other						
Donation to Library Service	£0.00	£0.00	£130.00	£130.00	£130.00	100.0%
Other	£0.00	£0.00	£0.00	£0.00	£0.00	
Other Total	**£0.00**	**£0.00**	**£130.00**	**£130.00**	**£130.00**	**100.0%**
Total Expenditure	**£2,116.79**	**£1,842.13**	**£1,683.57**	**£5,642.49**	**£9,860.00**	**57.2%**

Surplus/Deficit for Quarter	**£3,335.20**	**-£1,751.50**	**£3,750.93**	**£5,334.63**
Cash Balance at End of Quarter	**£43,969.04**	**£42,135.38**	**£45,837.95**	