West Ilsley Parish Council

Full Council Meeting

Minutes of the Full Council Meeting held in West Ilsley Village Hall on Tuesday 10th September 2024. Commencing at 7:30 pm.

Members Present:	Councillor Graham Woods (GW) – Chair Councillor Tim Pearey (TP) – Deputy Chair Councillor Katy Morris (KM) Councillor Rachel Hudson (RH) Councillor Jonny Rayfield (JR)
Members Absent:	Councillor Alan Bloor (APB)
Officers Present:	Sarah Marshman, Clerk/RFO
In Attendance:	Carolyne Culver, District Councillor 1 Member of the Public

Minutes

24/032 To receive, and consider for acceptance, apologies for absence from Members of the Council
Resolved: To accept apologies from Councillor Alan Bloor.

24/033 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest
GW declared a disclosable pecuniary interest in Minute 24/038, planning application 24/01571/FUL.

24/034 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest
The clearance of the ditch and culverts by the Recreation Ground, and the drains on Bury Lane were discussed.

24/035 To approve the minutes of the Parish Council Meeting held on 14th May 2024
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

24/036 To discuss any matters arising from the Minutes of the previous meeting

The Clerk was requested to contact the council's insurance company as to whether the repairs would be covered if a councillor were to repair the goalposts. Action: Clerk

24/037 To receive a report from the District Councillor

A schools' funding clawback has been enacted by West Berkshire Council. The Downs is affected however it is believed that these funds have been raised independently by the school.
The inspector has requested that more houses be added to the Local Plan due to new government requirements.

24/038 To consider the following planning application and receive an update on planning application responses and decisions

GW left the meeting. TP chaired the following item.

24/01571/FUL Tanglewood, Main Street, West Ilsley, RG20 7AA - Land to rear of Tanglewood, Main Street to erect a new single storey, storage building to house agricultural equipment and machinery.
Resolved: To submit a response of no objections.

GW rejoined the meeting.

West Ilsley Parish Council has responded to the following planning applications using delegated powers since the previous meeting:

- 24/01187/FUL and 24/01189/LBC Fir Tree Cottages, Main Street, West Ilsley, RG20 7AA - Repairs to existing to include; repair/replacement of existing windows and cills, Removal of exterior paint, Removal of cement render and replaced with lime render, repair existing mortar and repoint. Installation of new; active humidity control fans, a french drain, new guttering, ridge tile vents. No objections.
- 23/02481/FULMAJ and 23/02483/LBC Hodcott Buildings, West Ilsley Stables, West Ilsley - Redevelopment of Hodcott Buildings to allow the repair, restoration, extension to, and change of use of the Grade II listed threshing barn to residential use; the re-building of the former cottages to provide ancillary accommodation; associated building operations and landscaping. No objections.

West Berkshire District Council has confirmed the following decisions since the previous meeting:

- 24/00645/FUL Land West Of Cold Harbour Cottages and South Of Road Part Of, Rowles Farm, West Ilsley - Part Retrospective: Retention of 4 no. fertiliser tanks and containment bund with proposed landscaping. Approved retrospectively.
- 24/00696/COND 5 West Ilsley House, Main Street, West Ilsley - Approval of details reserved by Condition No.4 (External Joinery Windows/Doors) of Approved Application 23/02921/LBC : Replacement of 1980's softwood timber sash and casement windows

and external doors with new bespoke timber double glazed windows and doors to match existing style and appearance. Approved.

24/039 Finance:

To consider approving the payments listed on the Finance Report
Resolved: To approve the payments listed on the Finance Report in Appendix 1.

To note the most recent bank reconciliation
The bank reconciliation to 31st August 2024 was noted as shown in the Finance Report in Appendix 1.

To receive any reports from the Internal Controller
The Internal Controller has reviewed the accounts to the end of August 2024.

To receive the most recent Quarterly Budget Report
The quarterly budget report to 30th June 2024 was reviewed.

24/040 To consider requesting a resident-only parking bay be implemented on Main Street
Resolved: To request West Berkshire Council considers installing a resident-only parking bay to the west of the entrance to Rowles Farm, with a possible further extension for two additional vehicles to the west or east of this site. Action: Clerk

24/041 To consider adopting the Financial Regulations (2024)
Resolved: To adopt the Financial Regulations (2024).

24/042 To receive an update on WIRSA and agree the next steps
The council needs to seek at least 4 volunteers for the WIRSA committee, 2 of which should sit on the Village Hall Management Committee (VHMC). The VHMC will need to hold a vote on the proposed changes to the constitution, then elect the WIRSA committee at either their AGM or an EGM. The Charity Commission must then be notified of the changes.

24/043 To receive an update on the Village Hall
The VHMC are supporting the organisation of the fireworks event while WIRSA is still being setup.

24/044 To receive an update on speeding
Two additional locations will be applied for, however, these will need to be manned as they will require use of the tripod.

24/045 To receive an update on the closure of the West Ilsley Parish Council Trust
The West Ilsley Parish Council Trust has been closed.

24/046 To discuss matters for future consideration or for information

There have been no volunteers to take on the role of Flood Warden.

The Clerk has requested an update on the management of Hunter's Pond.

The council would like to record its gratitude to Tony Elliott. The council and the village will forever be grateful to Tony for all he did for the village.

The Clerk will report the dead tree on the verge near by the Recreation Ground. Action: Clerk

There being no further business, the meeting was closed at 8:20 pm.

Dates of forthcoming meetings:
Full Council: Tuesday 12th November, Tuesday 4th February, Tuesday 20th May (Annual Meeting of the Parish Council and the Annual Parish Meeting)

Signed: _____ Dated: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st August 2024	
Account	**Amount**
Lloyds Current	£11,351.24
Lloyds Savings	£31,599.00
Total	**£42,950.24**

Income	Amount
Interest	£99.69
Total	**£99.69**

Payments to be approved			
Payment Date	**Payee**	**Payment Detail**	**Amount**
24-May-24	Chipperfield Parish Council	Training	£8.75
29-May-24	Clear Insurance	Insurance 24/25	£589.70
17-Jun-24	Hugo Fox	Website hosting	£11.99
21-Jun-24	Staff Costs	Staff costs Jun	£370.08
15-Jul-24	Hugo Fox	Website hosting	£11.99
15-Jul-24	Heelis & Lodge	Internal audit 23/24	£170.00
15-Jul-24	West Ilsley Village Hall	Meeting room hire	£130.00
22-Jul-24	Staff Costs	Staff costs July	£388.53
15-Aug-24	Hugo Fox	Website hosting	£11.99
22-Aug-24	Staff Costs	Staff costs Aug	£370.08
10-Sep-24	A Councillor	Reimburse bird spikes	£36.98
10-Sep-24	SNC Forestry Ltd	Tree works in Recreation Ground	£420.00
		Total	**£2,520.09**

Transfers			
Payment Date	**From Account**	**To Account**	**Amount**
10-Sep-24	Current	Savings	£6,000.00
		Total	**£6,000.00**